

A Guide For Lead Mentors 2018-19



CONFIDENTIAL

Coordinate **ESSs, Educator Support Sessions**, monthly learning opportunities for your school's novice educators.

Ask experts to lead some of the sessions.



Submit one **Lead Mentor Log** during each calendar month from August 2018 through May 2019.



<http://bit.ly/1819lead>



Access the **Lead Mentor Notebook** in OneNote for ESS resources like videos, agendas, handouts, web links, and PPT slides.

Leads are required to attend four **sessions** /school year.

1

June 19 or TBA
Conscious Classroom
Management
OPD 888

2

Aug 14 or Aug 23
Skype 10-11:00am
Skype 3-4:00pm

3

Jan 10, 2019
7:30-10:30am Secondary
12:30-3:30pm Elementary
In-person sessions

4

Apr 11, 2019

Organize mentor-mentee **peer observations** by creating a schedule.



If your school would like to be reimbursed for substitutes used during new teacher observations, be aware that reimbursements **MUST** be approved **PRIOR TO OBSERVATIONS**.

Work with your administrator as part of your school's **EST, Educator Support Team** that provides guidance about the building's novice educators and **ESSs**.



Communicate regularly with **OPL** about new hires, status of mentoring, and any concerns.



Share information in a timely manner with mentors, mentees, other new educators, and administrators.

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Secondary Schools and Leads contact
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