

NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION*

2018-19 SCHOOL YEAR

I hereby certify that I am the parent/guardian of the child(ren) listed below and elect to provide home instruction to him/her/them for the 2018-19 school year in lieu of public school attendance per §22.1-254.1, subsection A, Code of Virginia:

Child's Name	Gender	Grade Level for 2018-2019	Child's Date of Birth

Please designate the option under which you will provide home instruction for your child(ren):

- i. ___ I hold a high school diploma. *(A copy of my diploma or transcript from high school or a post secondary institution, if not already on file, and a description of the curriculum to be followed for the coming school year are attached.)*
- ii. ___ I am a teacher of qualifications prescribed by the Virginia Board of Education. *(My current teaching certificate from the Virginia Department of Education, if not already on file, and a description of the curriculum to be followed for the coming school year are attached.)*
- iii. ___ I am providing a program of studies or curriculum delivered through a correspondence course or distance learning program or in any other manner. *(A description of a program of studies or curriculum is attached.)*
- iv. ___ I am providing evidence that I am able to provide an adequate education for my child(ren). *(Evidence that I am able to provide an adequate education for my child(ren) and a description of the curriculum to be followed for the coming school year are attached.)*

According to §22.1-254.1, subsection C, Code of Virginia, a parent who elects to provide home instruction shall provide the division superintendent by August 1 following the school year in which the child has received home instruction with either (i) evidence that the child has attained a composite score in or above the fourth stanine on any nationally normed standardized achievement test, to include ACT, SAT, & PSAT or (ii) an evaluation or assessment which the division superintendent determines to indicate that the child is achieving an adequate level of educational growth and progress, including but not limited to: (a) an evaluation letter from a person licensed to teach in any state, or a person with a master's degree or higher in an academic discipline, having knowledge of the child's academic progress, stating that the child is achieving an adequate level of educational growth and progress; or (b) a report card or transcript from a community college or college, college distance learning program, or home-education correspondence school.

Should a student return to a Prince William County school from home instruction, course work completed by the student while on home instruction will be evaluated by the individual school. Please be advised that students must earn both standard and verified units of credit in order to earn a Standard or Advanced Studies Diploma from Prince William County Public Schools.

Parent/Guardian Name

Signature of Parent/Guardian

Street Address

Date

City, State and Zip Code

Email address

Home Phone #

Work Phone #

Cell Phone #

Please submit all materials as a complete packet no later than August 15, 2018
to: Rebekah Schlatter, Supervisor of Secondary Counseling and Student Support
 Services US Mail: Prince William County Public Schools P.O. Box 389 Manassas,
 VA 20108 E-mail: pwcshomeinstruction@pwcs.edu
 FAX: 571.285.0246